



CLUB CONSTITUTION

1. Club name and affiliation

The club will be called Pontypridd Association Football Club (hereafter 'Pontypridd AFC') and will be affiliated to the Football Association of Wales directly or through an Area Association.

2. Aims and Objectives

The aims and objectives of Pontypridd AFC will be to:

- a) Provide facilities for and to promote participation in the sport of association football in the Pontypridd area on an amateur basis.
- b) Ensure membership is open to the whole community without discrimination and that all members are treated equitably.
- c) Provide duty of care and protection to all club members.
- d) Run as a not-for-profit organisation.

3. Finance and Accounts

- a) All Club monies will be banked in an account held in the name of the club.
- b) The accounts will be kept by the club treasurer and audited annually.
- c) The financial year of the club will end on 31st March.
- d) Any cheques drawn against club funds will be signed by at least two authorised signatories.

4. Running of the Club

The club will be run by a committee consisting of (as a minimum):

- a) Chairperson
- b) Treasurer
- c) Secretary
- d) Club Safeguarding Officer
- e) Adult male player representative
- f) Adult female player representative
- g) U6-U18s junior teams parent representatives
- h) Each of the above club officers and committee members shall hold office from the date of appointment until the next Annual General Meeting unless otherwise resolved at a Special General Meeting. One person may not hold any more than two positions of club officer at any one time. The club committee shall be responsible for the management of all the club affairs.
- i) Decisions of the club committee shall be made by a simple majority of those attending the club committee meeting. The chairperson of the club committee meeting shall have the casting vote in the event of a tie. Meetings of the club committee shall be chaired by the chairperson or in their absence the secretary. The quorum for the transaction of business of the club committee shall be 51%.
- j) Decisions of the club committee at meetings shall be minuted which will be maintained by the club secretary.
- k) Any Member of the club committee may call a meeting of the club committee by giving no less than 7 days' notice to all members of the club committee. The club committee shall hold no less than 3 meetings per year.

5. Membership

- a) Membership of the club shall be open to anyone interested in association football on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.

- b) The club may have different classes of membership and subscription on a non-discriminatory and fair basis. The club will keep subscriptions at levels that will not pose a significant obstacle to people participating.
- c) Subscription fees will be reviewed by the club committee each year and approved at the AGM.
- d) All members will be subject to the constitution, policies and codes of conduct adopted by the club.
- e) The club committee may refuse membership, or remove it, only for good cause such as serious or persistent breaches of club code of conduct or policies and/or conduct or character likely to bring the club or sport into disrepute. Appeal against refusal or removal may be made to the members.

6. Not-for-Profit

- a) Pontypridd AFC will be run as a not for profit organisation. All income will be used to provide facilities for and to promote participation in the sport of association football.
- b) All surplus income or profits are to be reinvested in the club. No surpluses or assets will be distributed to members or third parties.

7. Sports Equity

- a) Sports equity is about fairness in sport, equality of access, recognising inequalities and taking appropriate steps to address them and ensure Pontypridd AFC and participation in the club's sporting activities is accessible to all.
- b) Pontypridd AFC respects every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.
- c) Pontypridd AFC is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.
- d) All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- e) The club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.

8. AGM (Annual General Meeting) & EGM (Extraordinary General Meeting)

The Annual General Meeting will be held in June. At least twenty-one days' notice will be given to members.

The Agenda will include:

- a) A report from the committee
- b) Treasurer's report and the year's accounts
- c) Election of the committee for the coming year
- d) Election of other relevant positions to the role and purpose of the club
- e) All members have the right to vote at the AGM.

Members have the right to call for an Extraordinary General Meeting (EGM). It shall be held at the request of at least 25% of members. Notice for an EGM will be the same as for an AGM.

9. Discipline and Appeals

Disciplinary matters, applying to all members of Pontypridd AFC will be dealt with by the management committee in accordance with the club's complaints and disciplinary procedures. All members of Pontypridd AFC agree to fully comply with the codes of conduct. Disciplinary action against club members may be taken for offences of misconduct or breach of the club rules.

However, it is recognised and accepted that every member:

- a) Has the right to expect fair and consistent treatment.
- b) Has the right to adequate notice from Pontypridd AFC
- c) Has the right to appeal against the judgement or the management committee's decision in all disciplinary matters.
- d) Has the right to representation at a hearing.
- e) No member will be expelled for the first breach of the club's rules except in cases of "gross misconduct". However all disciplinary actions taken by Pontypridd AFC will be duly recorded and placed on file for reference at a future date.

10. Dissolution

- a) A resolution to dissolve the club shall only be proposed at a general meeting and shall be carried by the majority of at least three-quarters of the members present.
- b) The dissolution shall take effect from the date of the resolution and the members of the club committee shall be responsible for the winding up of the assets and liabilities of the club.
- c) Upon dissolution of the club any remaining assets shall be given or transferred to another registered CASC, a registered charity or the sport's governing body for use by them in related community sports

11. Constitution Changes

This constitution can be changed only by majority vote at an AGM.